

Ysleta Independent School District is committed to ensuring the safety and security of our students, staff, and visitors. Take a moment to review this guide to ensure you are prepared in the event of an emergency at school.

## What are the types of actions a school might take in the event of an emergency?



### LOCKDOWN

Ordered when there is a threat **INSIDE the building**. Students and staff are secured IN the school. Staff does not communicate during a lockdown. Parents are not allowed at school during a lockdown.



### SHELTER

Called for when personal protection is necessary from dangerous weather conditions such as strong wind, lightning, or hail. May also be ordered in the event of a hazmat situation in the area.



### EVACUATION

Ordered when people must exit the building due to unsafe circumstances. If student pick-up or off-site reunification is required, instructions will be communicated by the district.



### LOCKOUT

Ordered when there is an issue **OUTSIDE the building**, most often police activity in the area that *could* pose a threat, or a wild animal nearby. All exterior doors are locked and "business as usual" continues inside the school.



### HOLD

"Hold in your classroom" is used when there is an issue in a specific part of the building that is under control, but not yet fully removed. Business as usual within the classrooms; doors closed.

- Some situations may require a combination of actions above.
- School/district staff train yearly on emergency drills and emergency situations, including active shooter.
- Students take part in drills throughout each school year.

## What emergencies might impact a school? Which actions are taken?

**Severe weather** - Schools may Shelter until weather passes; could delay release of students at end of day until safe to exit building.

**Fire or hazard chemical situation in the area** - Evacuation or Shelter, depending on location and severity of fire/hazmat issue.

**Threat of violence or weapon on a person** - Lockout, Lockdown, or Evacuation, depending on the situation.

**Intruder** - Requires an immediate Lockdown; an emergency notification will be sent to parents by the district with any instructions.

**Police activity in the area** - Usually a Lockout; notify your school.

## What do I need to know, do, and not do?

- If you're at a school and an emergency occurs, follow protocol with students and staff.
- We know families want information right away. Our experience has taught us initial information is almost always incorrect. Please know, our emergency operations staff are working hard to determine what the real situation is and will communicate with families as soon as information is verified as accurate and next actions have been determined.
- Do not call the school or District, as they are working on the situation and ensuring your student's safety. Do not go to the school; this may interfere with reaction to the incident. Only first responders will be allowed in/near a school during an emergency.
- We understand you may want to communicate with your student during an emergency, however, please refrain from calling; it may prevent him/her hearing important, possibly life-saving instructions.
- It is *vital* parents and guardians keep their information updated at the school. Emergency Operations will utilize email, text messaging, and phone calls to communicate with you.
- The fastest way to receive information is view the Safe Schools Website.