



## Creating an Evaluation Status Report in Eduphoria Strive Detailed by Appraiser

1. Login to eduphoria and click on the *Strive* icon
2. On the far left click the *Appraisal Reports* icon



Appraisal Reports

3. Click on the *Evaluation Status* report



4. Under *Evaluation Status* choose *Detailed by Appraiser*, and choose include *Walkthrough Appraisers*

### Evaluation Status

The evaluation logs display status information for a school or appraiser.

**Report Type:**

Summary by school

Detailed by appraiser

Include Walkthrough Appraisers

Show Appraisers Without Appraisals



5. Select the *Start Date* and the *End Date*

**Start Date:**

8/28/2016



**End Date:**

6/8/2017



6. Finally click *Submit Report*



7. The system will generate a pdf document for you to save to your computer

If you have any questions please contact Dr. Blanca Lopez, ext. 4054, [blopez@yisd.net](mailto:blopez@yisd.net) or Shelley Smallwood. Ext. 40683, [ssmallwood@yisd.net](mailto:ssmallwood@yisd.net)