

TASFA checklist

To streamline the TASFA application process, have the following items available (if applicable). Unless otherwise noted, all income information should be from the prior-prior year. For example, students applying for financial aid during the 2022–23 school year should use 2020 tax information. See the following page for supplemental instructions.

Copy of TASFA or paper FAFSA application



Access the current year's TASFA application at <http://www.collegeforalltexans.com>.

You can find the paper FAFSA at studentaid.gov.

Check with each college before starting your application to confirm which application they want you to submit. Some colleges have an electronic TASFA form you can complete and submit online.



Personal identification

Social Security card (if applicable)

Alien registration card (if applicable)

Individual taxpayer identification number (ITIN), if applicable

Permanent home address (as listed on your prior-prior year tax return)

Your college student ID number (only available if you've been accepted to the college)



Tax and income records

Copy of prior-prior year federal tax return

W-2s, 1040s, and other wage statements from the prior-prior year

Records of any taxable income received (e.g., work-study income, grants, and scholarship aid reported to the IRS; combat pay or special combat pay)

Records of nontaxable income (e.g., Social Security income, veteran's benefits, military allowances, child support received)

Current bank account statements, including records of stocks, bonds, mutual funds, and other investments

Current business or investment farm records

Note: If you're a dependent student, you also need the above information for your parent(s).

Preparing for the TASFA: Additional instructions

Forms needed from the IRS

- **TAX FILERS** will need a copy of their **2020 tax transcript**. This is different from a tax return. You can request a copy of your tax transcript online from the IRS (note: this step takes a few weeks to process).
- **NON-TAX FILERS** will need a **verification of non-filing letter** from the IRS.
- **Instructions for obtaining either form:**
 - Go online to <https://www.irs.gov/individuals/get-transcript>.
 - If you have a Social Security number, click *Get Transcript Online*. Otherwise, click *Get Transcript by Mail*. If requesting by mail, the request may take 5–10 days to process. If your current address is not the same as the address on your tax return, you'll need to apply for a change of address.
 - When asked for transcript type, select *Return* or *Verification of Non-Filing* depending on your needs.
 - If you're unable to request a copy of your transcript or non-filing letter online or by mail, submit **IRS form 4506-T** directly to the IRS. Check Box 7 if you are requesting the Verification of Non-filing Letter.

(Males) Selective Service registration

- **All male students aged 18 to 25** must complete the Selective Service registration to be eligible for financial aid. **Note: This only applies to students assigned male at birth.**
- When submitting your TASFA application, you must submit a copy of your registration as proof. **Do not submit your Selective Service registration forms to the college(s) you apply to.**
- Find a printable Selective Service registration application online at www.sss.gov. You can also get the form at your local post office. **Note: You can register online if you have a Social Security number.**
- Mail your printed form to the following address:
 - Selective Service System
 - P.O. Box 94739 Palatine,
 - IL 60094-4793

Completed residency affidavit

Students must send a notarized Affidavit of Intent to Become a Permanent Resident (residency affidavit) to each school they apply to.

Access a copy of the residency affidavit online at <https://tasfa.net/english/texas-affidavit/>. Check with each college's financial aid office to confirm that they accept this version of the form.

Check with your high school, bank, library, or nearby parcel shipment store to find a notary public. You can also search for nearby notaries online at <https://www.nationalnotary.org/resources-for/public/find-a-notary>.