

Employee/Non-Employee Acceptable Use Agreement for Internet Access

The Internet is an electronic highway connecting thousands of computers all over the world with millions of individual subscribers. Internet access is now available to employees, students, teachers, parents, volunteers, board members, and administrators of Ysleta ISD in campus libraries and some classrooms.

Access to the District's electronic communications system, including the Internet, shall be made available to students, parents, volunteers, board members, and employees exclusively for instructional and administrative purposes and in accordance with administrative regulations. Access to Ysleta's electronic communication system is a privilege, not a right. Access to the District's electronic communications system, including the Internet, shall be made available to students and employees primarily for instructional and administrative purposes and in accordance with administrative regulations. Limited personal use of the system shall be permitted if the use imposes no tangible cost on the District, does not unduly burden the District's computer or network resources, and has no adverse effect on an employee's job performance or on a student's academic performance.

It is expected that any person using these resources through a YISD connection accepts and abides by the following regulations:

1. No one may allow anyone else to use his or her personal password.
2. The individual in whose name an e-mail account is registered is responsible at all times for its proper use. Attempts to read, delete, copy, or modify the electronic mail of other system users or deliberately interfering with the ability of other system users to send/receive electronic mail is prohibited. No one should represent himself or herself as someone else by using another's account or forward personal material without prior consent of the originator. Forgery or attempted forgery of electronic mail messages is prohibited.
3. No one may access text or visual depictions (any picture, image, graphic image file, or other visual depiction) that are obscene and/or harmful to minors (appeals to a prurient interest; an actual or simulated sexual act or contact; and lacks serious literary, artistic, political, or scientific value).
4. Users may not access or participate in chat rooms at any time.
5. Electronic mail transmissions and other use of the electronic communication system are not considered to be private and may be monitored at any time by designated District staff to ensure appropriate use. Messages dealing with illegal activities may be reported to the appropriate authority.
6. For the safety and privacy of the student, no student information in any form except directory information shall be posted on the Internet without expressed parental permission.

7. Users must respect the integrity of computing systems and abide by existing federal and state laws regarding electronic communication. These laws can carry penalties of up to 20 years in prison. This includes, but is not limited to, accessing secure and/or confidential information without authorization, divulging passwords, causing system malfunction, developing programs that harass other users, attempting to infiltrate a computer or computing system, the uploading or creation of computer viruses, knowingly bringing prohibited materials into the school's electronic environment and accessing indecent information. Malicious attempts to harm or destroy District equipment, materials, or data and deliberate attempts to degrade or disrupt system performance may be viewed as violations of District policy and administrative regulations and, possibly, as criminal activity under applicable state and federal laws.

8. Users must respect the legal protection provided by copyright laws to computer programs, articles, graphics, and data. (See Board policies on copyright). Users shall not copy anything that belongs to someone else without rewriting it in their own words and are reminded to give credit to the owner of the information.

9. Users may not use language that is abusive (harshly or coarsely insulting, containing curse words in any language, or ethnic or racial slurs), profane (vulgar, irreverent toward God or sacred things, satanic), sexually offensive (sexual in nature, repugnant to the moral sense or good taste, sexual harassment), or threatening. Transmitting obscene messages or pictures is prohibited. Violators will be subject to loss of privileges on the electronic communications system, disciplinary action in accordance with District policies and/or may be reported to the proper authorities.

10. Any expenses incurred as a result of Internet use is the responsibility of the user.

11. Access to the Internet is considered a privilege, not a right. Users should not waste school resources through improper use of the computer system. Anyone found using access in a way deemed inappropriate will be denied privileges. Noncompliance with applicable regulations may result in suspension or termination of privileges and other disciplinary action consistent with Board policy.

**INTERNET ACCESS AND THE YISD EDUCATIONAL SERVICES NETWORK
(YISD WIDE AREA NETWORK)
ACCEPTABLE USE POLICY**

Employee/Non-Employee Acceptable Use Agreement for Internet Access

APPLICATION (please print:)

User's Name:
(Last) _____ (First) _____
Home Address: _____
Apt: _____
City: _____ Zip: _____
Home Phone: _____

Please check the appropriate line:

_____ I am an employee of Ysleta Independent School District

Assignment: _____
Campus/Unit: _____

_____ I am a substitute.

_____ I am a parent of a YISD student at _____ school.

_____ I am a volunteer in public schools.

_____ I am a Ysleta ISD Board Member.

All should fill out this portion:

I understand and will abide by the YSLETA ISD Acceptable Use Policy for Network Use (Board Policy CQ and regulation CQR).

I understand that my computer use is not private and the District may monitor my activity on the computer system. I further understand that any violation of the regulation is unethical and may constitute a criminal offense. Should I commit any violation, my access privileges may be revoked, school disciplinary action may be taken and/or appropriate legal action.

User's Signature: _____

Date: _____

Building Principal's/Supervisor's Signature: _____

Date: _____