



Carroll and Kristin Dibler Memorial Scholarship

SCHOLARSHIP DISBURSEMENT REQUEST FORM

Please allow for 2-3 weeks of processing time for each request

Student Name _____ Date of Request _____

College attending: **The University of Texas at El Paso (UTEP)** University ID _____

Student's Mailing Address: _____

City: _____ State: _____ Zip: _____ Phone: _____

Email: _____

Scholarship Awarded: **Carroll and Kristin Dibler Memorial Scholarship** Year Awarded: _____

Amount Requested: \$_____ Purpose of request (see guidelines below): _____ Tuition _____ Books _____

Payable to: _____

Scholarship Request Guidelines: YEF Policy #1000 revised February 2016:

- (1) Recipients must be enrolled at The University of Texas at El Paso (UTEP) to draw upon funds.
- (2) Please notify the Foundation office of enrollment each fall and spring semesters after high school graduation to submit the following documents along with this request form:
 - a. class schedule
 - b. tuition & fees statement
 - c. unofficial transcript
- (3) Student is to receive scholarship immediately following high school graduation. Recipient must meet a minimum 2.5 GPA after the first Fall semester in order to receive subsequent disbursements.
- (4) Scholarship funds may only be used to further the recipients' education to cover any tuition balance left after first applying financial aid grants and scholarships; or can be used for the purchase of books for the respective semester.
- (5) To request scholarship funds, contact the Ysleta Education Foundation office, by mail, electronic mail, or phone. Checks will be processed in a timely manner.
- (6) **Unused scholarship funds are relinquished by the recipient ONE year after the date of high school graduation.**

I acknowledge the above policy by the Ysleta Education Foundation (YEF) and understand that if I fail to submit required documentation each semester following graduation, my scholarship will be forfeited and released to another student.

Signature

Date

Submit this form along with **back-up documentation** to: YEF, 9600 Sims Dr., El Paso, TX 79925
OR email to YEF@yisd.net OR Fax to: 915-435-9631
Contact the YEF Office with questions at: 915-434-0505 or 915-434-0504