



THE DISTRICT

COMPREHENSIVE CARE CENTER

Licensed Professional Counselor Scope of Work / Specifications

Scope of Work

The district is seeking a **Licensed Professional Counselor (LPC)**, an independent contractor to become part of the **Comprehensive Care Center Team**.

Services will include but are not limited to:

- Work forty (40) hours per week, Monday - Friday, with the Ysleta ISD District 226-day calendar year. Days are subject to change during summer. The office is located at the Ysleta Independent School District Comprehensive Care Center located at 300 Vocational Drive, El Paso, TX 79915.
- Provide counseling for students and families with a range of behavioral, emotional, mental problems and disorders.
- Conduct a comprehensive assessment of the client and family, following the LPC and ethical standards and using applicable assessment tools.
- Initiate a written client treatment plan with goals, interventions, and ongoing progress monitoring.
- Collaborate with the district's Comprehensive Care Center (CCC) clinic coordinator, Texas Tech psychiatrist on-site at the CCC, and district counseling staff.
- Consult with and seek guidance from the on-site psychiatrist as needed. The on-site psychiatrist will periodically review the progress notes of the LPC.

Required Qualifications

- Master's Degree in Counseling
- Completion of degree and all post-degree clinical experience for licensure
- Current licensure with the Texas State Board of Examiners of Professional Counselors

Experience

- Minimum of two years preferred experience practicing as an LPC.

Knowledge and Skills

- Ongoing understanding of the unique needs/dynamics of the school-aged population
- Possess excellent writing skills
- Experience working in a collaborative team while working with children and families in a school setting
- Possess excellent verbal communications skills