

Glen Cove Parent Information Letter 2020-2021

Dear Parents,

We would like to welcome you to a wonderful new school year. Now that our students are refreshed and reenergized we may look forward to great learning experiences throughout the year. Here are a few reminders about our campus policies and rules that will help us all work together:

School Bells

7:30 a.m.	All students line up outside (where the teacher has designated)
7:35 a.m.	Teachers bring students into building
	Breakfast in class only for students (7:35-8:00)
7:45 a.m.	Tardy Bell
8:00 a.m.	Instruction begins/Breakfast ends
2:45 p.m.	Dismissal

***Parents we respectfully ask that, for the safety of our students, you wait outside with your child/children in the mornings until their teachers pick them up. Also, in the afternoons please wait outside for your child/children until they are dismissed. Following these procedures allows for a safe environment for our students. For student safety all Pre-K-2nd students must be picked up by an adult or sibling in 3rd-5th grade only. After 3:00 students will be taken to the office and must be picked up there.**

Tardies/Absences

Students are tardy after 7:45 a.m. The teacher will document the child's tardies in class. The administrators will address excessive tardies. After the 4th tardy, the student will have to remain inside during recess for each additional tardy.

Parents are asked to call in an absence as soon as possible. If parents do not call in absence after three days it will be unexcused. After the 3rd absence the student will be required to bring a doctor's note, otherwise they will be **unexcused**.

No early releases will be granted on **Field Trip** days or **Award Assembly** days.

As per district policy:

- **A "U" in conduct will keep a student from Honor Roll and Honor Roll Awards at the end of the year.**
- All visitors must report to the office for a Visitor's Pass, and must have a state issued ID. (TXEd.code 4.23) In order to maximize student learning, please schedule parent conferences with the teacher
- Due to safety/security, no visitors allowed for lunch.
- ****A valid driver's license or ID is required to release a student to an adult 18 years or older.**

School Wide Rules

1. Keep your hands, feet and all objects to yourself.
2. Be at school on time every day, with the proper uniform.
3. Come prepared to learn with all materials necessary.
4. Respect yourself and Respect others. –"Treat others has you want others to treat you."
5. Be a good citizen.

Homework/Visitors/Student Handbook/Other

- Homework will be assigned to students Monday through Thursday.
- **No toys allowed at school**
- We would also like to remind parents that the front and rear parking areas are for our campus employees and handicapped visitors **only**.
- **Due to security reasons, custodians will no longer open nor allow anyone in the classrooms after the teachers have left their room.**
- Please use marked crosswalks. Parents remind your child to look both ways before crossing street.
- In order to maximize instruction time, the office will not deliver water bottles, snacks, backpacks, etc. to the classrooms **after 8:30 a.m.**
- **Birthdays:** Balloons and/or cupcakes (**no cakes nor cokes**) will be delivered to the classroom between 2:25-2:45.
- Award Assemblies-Glen Cove students may **not** be pulled out from class to attend awards assemblies. Students who call in **absent** to attend award assemblies will be coded as an **unexcused absence** and will not be allowed in the ceremony.
- **Glen Cove Policy: Parents not allowed to sign out students for lunch at any time.**
- District's handbook is online @ yisd.net.