

Bond Oversight Committee Meeting February 28, 2017, Minutes

On the 28th of February 2017, the 2015 Bond Oversight Committee (BOC) of the Ysleta Independent School District met at 6:00 p.m. at Central Office, 9600 Sims, El Paso, Texas. Attached is a list of the sign in sheets for this meeting. Also present was Ms. Ana Dueñez, Board member from the Riverside area; Mr. Pat O'Neill, Associate Superintendent of Operations; and Ms. Abigail Tarango, Special Projects/Strategic Initiatives Director. Members of the VLK Architects (Bond Program Manager) present were: John Klein, and Project Managers Rene Aguilar, Edgar Goytia, and Adrian Stresow. District staff present were Frances Yepes, Safety Coordinator and Internal Auditor, Shingping Chyi. Representatives from Banes Construction were also present, as were several members of the public.

BOC Chair Frank Hernandez welcomed the group, noting as there was a lack of a quorum present, no action could be taken on the minutes from past meetings. He added the issues of attendance would be discussed at a later point in this meeting.

Ms. Tarango introduced Associate Superintendent Mr. Pat O'Neill, who welcomed the group on behalf of Superintendent Dr. De La Torre. Mr. O'Neill thanked the BOC members for attending, and for their service to the district and their communities.

Staff from VLK Architects reporting were John Klein, Program Director; and Project Managers Edgar Goytia, Rene Aguilar, and Adrian Stresow. Mr. Klein reported on Bond Program activity. The full report was available as a handout, emailed to the entire BOC, and posted on the Bond 2015 website. The BOC report included a description of the typical timeline for a project, and an update on Projects Currently Under Construction: New Bel Air Middle School; Eastwood Knolls Additions & Renovations; Tierra Del Sol ES/Desertaire ES Additional & Renovations; Thomas Manor ES demolition; Rio Bravo/ Ysleta MS Additions & Renovations; Eastwood HS Phase I Portable Campus; and Parkland MS Additions & Renovations. Mr. Klein discussed each project individually.

Projects Currently Under Design/Procurement include New Valley View MS/Mission Valley ES Combo; New Thomas Manor ES; Hanks HS Improvements; Eastwood HS Additions & Renovations; and Lancaster/LeBarron Park ES Additions & Renovations. These projects were individually reviewed by Mr. Adrian Stresow.

Completed Projects include the Del Valle HS Auxiliary Gym Improvements; the Athletic Enhancements at all seven high schools; district-wide Secure Entries; and Structural Remediation at Riverside MS 7 Constance Hulbert ES.

Bond Oversight Committee Meeting
February 28, 2017, Minutes
Page 2 of 3

During the discussion, questions were addressed concerning field conditions, soil samples, and drainage requirements. VLK staff and district staff responded to queries from the BOC Members, including Mr. Moreno, Mr. Leiman, Mr. Mendosa, Mr. Federico, and Mrs. Acosta. When the issue was raised by another school district suing a contractor, Mr. O'Neill introduced members of Banes Construction who were attending. Mr. O'Neill explained he had invited them to respond to anticipated questions from the BOC. Members received a hand out of Banes quality control plan, a letter about the media report on the EPISD lawsuit filed, and a report on the State of School Facilities for El Paso ISD completed by Jacobs in March of 2015. This facilities assessment finds no problems with the EPISD campus in question.

The Financial Report on Bond Projects by Campus was part of what had been sent to the BOC before the meeting. Mrs. Leeper was away on district business, and could not attend the BOC meeting. The BOC asked why the report was only through December 2016. Member Lisa Montelongo presented documents from the oversight committee for the 2004 Bond, and asked if that format could be used. After discussion, it was agreed to allow Mrs. Leeper time to review the former format, and respond as to the date of the information presented at this meeting.

District Internal Auditor, Shiping Chyi, presented under the Bond Auditor's Scope of Work and Process. She explained the Board establishes the rules through project specifications and the auditor works like a football referee reviewing projects. Ms. Chyi addressed the topic of the 2004 bond projects not being completed as promised, pointing out that only the Board of Trustees could make changes to the way a project was originally planned or funded. The Board would have to approve any such revisions.

Change Orders and how they are reported to the BOC and then the Board were discussed, with questions raised by Mr. Hernandez, Mrs. Sanchez, Ms. Montelongo, and Mr. Acosta. Ms. Tarango reminded the group that some questions could be sent to her to have them addressed to respect the time of the BOC members attending meetings. Ms. Montelongo asked why there were no Action Items on the BOC agendas.

Following a brief recess at 7:50 p.m. to allow VLK and district staff to leave if they wished to, BOC Chair, Mr. Frank Hernandez, lead the group through a discussion of the Charter & Quorum Requirements, Attendance & Membership, and the Meeting Schedule, asking for suggestions of how to change what is in the Charter. It was agreed Mr. Hernandez would meet with the Superintendent to discuss sending out a letter to the BOC members asking for their commitment to serving on the committee. The letter would include a date by which a reply should be

Bond Oversight Committee Meeting
February 28, 2017, Minutes
Page 3 of 3

Received, with no reply resulting in an assumed resignation from the BOC. The Charter as approved by the Board on March 2, 2016, sets out a position may be declared vacant by the Superintendent when a member has missed three meetings in a row without informing (Ms. Tarango) of their absence by call or email. Mr. Noriega brought the issues of whether all of the seven district areas are being represented on the BOC was discussed. Meeting at least once a month was discussed, but over half the group thought that was too often, as information to be provided at a meeting may not change that often. Input was provided by Mr. Federica, Mr. Mendosa, Mr. Noriega, Mrs. Sanchez, Mrs. Rodriguez, Ms. Montelongo, Mr. Acosta, and Mr. Lieman,

Ms. Tarango will send a report on these discussions to the BOC before the April meeting. She suggested the meeting be adjourned out of respect to the time of members, noting some had already left the meeting. In closing, Ms. Montelongo requested a presentation on how Preventative Maintenance will be handled for district facilities.

The next meeting of the BOC will be at 6:00 p.m. on April 25 in the Ysleta Room when the Board meets. The meeting adjourned at 855 p.m. on February 28, 2017.

SUBMITTED FOR APPROVAL
April 25, 2017